

cc: Council
Mayor
Manager
Engineer
Solicitor
Police Chief
Public Service Coordinator

Borough of Jefferson Hills
Regular Meeting of Council
July 11, 2005

The regular meeting of Council was called to order by President McFarland at 7:30 p.m. in the Municipal Center 925 Old Clairton Road. Following the Pledge of Allegiance, Mayor Larcinese and Council Members Becker, Militzer, Oskin and McFarland answered to roll call. Borough Manager Clark, Engineer Omer, Acting Solicitor Gobel, and Public Service Coordinator McVicker were also present. Council Members Cmar, Kulish and Serapiglia and Police Chief Maple were absent.

CITIZENS:

George Simo - 3101 Siler Road - showed Council pictures of flooding to his property because of the bus shelter being damaged by an accident. He advised he met with the state and they talked about safety issues on Ridge & Siler Roads, the storm sewers, mirrors to see around the bend. He advised he was instructed by the state to cut down a few shrubs for visibility. He reported the state is going to put rumble strips down the center of the road and a 25 mph sign with a blinking light at the beginning of the bend to try to slow down traffic. Mr. McVicker advised the Borough will erect another bus stop sign that was removed.

Lisa Marcussi - 123 Oakwood Drive - updated Council on Environmental issues. She advised in the Pittsburgh Tribune Review it was announced that DEP was awarded a \$1 million contract to build a clean-coal test facility in South Park and distributed informational packets to all officials. She requested Council send a letter to DEP requesting a public hearing on that facility before anything further occurs. She reported Western Pennsylvania is home to three of the dirtiest power plants on the continent.

Mr. Becker moved the minutes of discussion meeting April 6, 2005, be approved seconded by Mr. Militzer and carried unanimously.

Mr. Militzer moved the June 2005 bills be approved as follows: General Fund \$344,402.34, Disbursement Pension Fund \$4,169.56, Sewer Revenue Account \$88,304.20, Escrow Account \$17,331.50, Highway Aid Fund \$6,844.73, Sewer & Water Assessment \$131.10, and Storm Sewer \$1,905.86. Motion was seconded by Mr. Oskin and carried unanimously.

Mr. Becker moved the payrolls for the month of June 2005 be approved as follows: General Fund \$164,295.57, Sewer Revenue Account \$3,820.29, and ESA General Fund \$1,849.86, seconded by Mr. Militzer and carried unanimously.

PUBLIC SERVICE COORDINATOR'S REPORT:

Mr. McVicker reported the following calls for June: Floreffe 7 and Gill Hall 17; 885 for May 29 calls and June 29 calls. Mr. Oskin commended the Parks Department for their good work in Rt. 885 Park.

ENGINEER'S REPORT:

1) Corrective Action Plans

West Elizabeth Sewershed: We have begun on the design of the detention tank and the upsizing of the sewer as authorized by Council at the June Meeting.

Clairton: A meeting has been arranged for the Engineering Working Group and other Officials at the Clairton Municipal Authority Treatment Plant for July 7, 2005. The purpose of the plant tour and meeting is to familiarize all involved with the plant's operations and so preliminary plans for expansion requirements can be discussed as well as current CAP status.

The status is as follows for the Jefferson Hills CAP:

1. Dye Testing - Enough historical information was present such that this task does not need to begin until year two of the plan.
2. CCTV and Cleaning - The bids were received and recommended for approval through SHACOG. The Borough may choose to lower it's quantity as prices came in higher than expected. We are allowed to reduce the quantity up to 25% or by \$75,000. The total cost of the project came in at approximately \$168,000.
3. Mapping - The survey of the interceptor is complete.
4. Repair and location of manholes - A map is being prepared to show the manholes that do not have inserts in them. This will then be given to the Borough of verification.
5. Flow monitoring - Ongoing
6. Repair contracts - Will be sent out for bid once the CCTV is completed and a scope of work is determined
7. Hydraulic model - Preliminary model is complete and is being reviewed by the engineers' working group. This allows all parties to have their comments addressed now and prevents conflicting opinions about the model results.

There are tap restrictions being imposed by DEP in this watershed.

General:

A meeting was held with Joe Basille in order to develop an appropriate training schedule and plan as approved by Council. The Borough employee will be trained to review grading permit E & S controls in the field, identify SWM pond maintenance issues and placement of manhole inserts within the Borough. A monthly meeting, in conjunction with the staff meeting, will be held to determine status of training and functionality of programs.

2) Planning Commission

Bond Barton Plan of Lots - Recommended preliminary and final approval of a 2-lot consolidation known as Bond Barton Plan of Lots, located on Stillely Road, owned by Geoffrey Bond & Kathleen Barton.

3) Mapping/Stormwater Phase II

A second round of testing has to occur at the outfalls listed on our MS4 permit. DEP has granted our request that the second round be included in this upcoming year. This was critical due to the fact that the weather was preventing the second round from occurring. This includes approximately 13 outfalls. An additional meeting will be scheduled in the next year.

The reporting for the second year is completed and was done so by the appropriate deadline of June 9, 2005.

4) Landslides on Bedell Road

The current stop sign configuration is adequate for managing traffic on the site. The repair of the road should be placed on a capital improvement schedule or other funding sources sought out.

The repairs as noted by the Geo-technical Engineer have not yet been implemented but are on the schedule for completion.

5) Landslide Waterman Road West

The current stop sign confirmation is adequate for managing traffic on the site. The repair of the road should be placed on a capital improvement schedule or other funding sources sought out. The estimated cost is \$1,500,000. This would stabilize the road and prevent areas around the slide from failing.

6) Development Status

Jefferson Estates Phase III - Paving is completed

DiMarco - Paving is completed

Chamberlin Ridge - Construction is underway, road repairs to commence next week

Patriot Pointe Phase 1 - Paving is completed, work on Phase II is beginning

Richard Plan of Lots - Construction is underway

7) Route 51 Corridor Development/LGA Internship

Amber Keech is continuing to work on the resource book and will also be assisting the Borough in the pursuit of Penn Works funds for the West Elizabeth Sewershed. She attended the Planning Commission meeting and will give a presentation to the Council at next month's meeting.

8) Traffic Study Status

We have not received the executed permits back from the County at this time but will be advertising the construction of the signal as authorized by Council at the last meeting.

9) FEMA Projects

The guide rail on Scotia Hollow has been relocated to accommodate the larger bus traffic that uses the intersection.

We would appreciate the assistance of the Mayor in establishing the line of communication with FEMA and altering the scope of work for the reconstruction of Waterman East.

10) Demolition Grants

The specifications have been prepared and were forwarded onto SHACOG. The contract was advertised and the apparent low bidder is Novel Geo-Environmental, LLC with a low bid of \$24,513.00. We have received a grant in the amount of \$7,500.00 and recommended awarding Novel Geo-Environmental, LLC the contract with a low bid of \$24,513.00.

11) Payne Hill Road Vacation

A plan is attached detailing the area to be vacated as requested by Council. The resident is being contacted to see if there is interest for the vacation.

12) Sewer Tap-in Fee Requirements

Based on the 2003 amendment to Act 203, we have reviewed the tap-in fees and the fee needs revised. We are determining the additional costs that were associated with the plan expansions and pump station construction and the impact on the administration fees.

A resolution will be prepared for the July 13, 2005 Council meeting.

13) Dale Issue on Walton Road

Council has a memo that updates them on this issue. Mr. Becker asked if the Borough can force the dirt dumped without a permit to be taken out, and Mr. McVicker replied yes.

POLICE CHIEF'S REPORT:

The Mayor reported police activities for June as follows: 68 citations issued, 19 traffic accidents with 12 injuries, and 1,083 calls answered.

SECRETARY/TREASURER REPORT: MONTH OF JUNE, 2005

Josephine Lipnicky reported \$10,898.61 collected in Real Estate Tax for May 31- June 8, 2005

(deposits #185- #188). She submitted a bill for tax expenses in the amount of \$65.53. She submitted the 2004 Real Estate Tax Report effective July 1, 2004 through June 9, 2005 and a list of unpaid taxes totaling \$138,129.06. This amount included delinquent taxes of \$135,005.50 and current taxes due to Change Orders of \$3,123.56.

Pa. Municipal Service Company remitted \$196,016.01 collected in Earned Income Tax, enclosed a bill for commissions due \$4,410.36; \$18,925.00 collected in Occupational Privilege Tax, enclosed a bill for commissions due \$425.81 and collected \$180,185.21 in sewage charges, enclosed a bill for account status letters and commissions due \$3,723.70.

Keystone Municipal Collections remitted \$8,175.11 collected in delinquent Real Estate Tax for April 27 to June 23, 2005 and enclosed a bill for \$2,770.48 for commissions and costs advanced.

Central Tax Bureau of Pennsylvania reported \$889.59 collected in Mercantile Tax and enclosed a bill on tax commissions due \$17.82.

The Commonwealth of Pennsylvania remitted \$12,695.57 in Sales Tax.

Berkheimer Associates remitted \$28,323.09 collected in garbage fees and enclosed a bill for commissions due \$708.08.

Creditech, Incorporated remitted \$1,084.90 collected in delinquent garbage fees and enclosed a bill for \$250.29 commissions due.

The Public Service Coordinator reported \$3,203.50 in building permits, \$477.50 in street opening permits, \$100.00 in grading permits, \$300.00 in Planning Commission fees, \$390.00 in occupancy permits, \$3,350.00 in escrow fees, \$4,500.00 in tap-in permits and \$390.00 in dye tests.

The Secretary/Treasurer reported receipts as follows: General Fund \$392,430.35, Payroll Account \$182,968.16, Sewer Revenue \$231,144.88, Sewer & Water Assessment \$4,500.00, Storm Sewer \$40.00, Escrow Account \$14,666.25, Highway Aid \$222.00, Police Pension \$4,564.50, Disbursement Pension Fund - Class "A" \$4,172.75, Fire Tax Account \$1,368.24 and Ambulance Tax Account \$304.05.

The Secretary/Treasurer reported bank balances on hand June 30 as follows: General Fund \$81,866.76, Payroll Account \$4,462.13, Sewer Revenue \$2,961.04, Sewer & Water Assessment \$1.25, Storm Sewer \$5.68, Escrow Account \$73.27, Highway Aid \$2.70, Police Pension \$-0-, Disbursement Pension Fund - Class "A" \$-0-, Service Employees Pension Fund - Class "B" \$-0-, Police Dept. DARE Program \$2.85, General Fund Contingency Account \$10.66, Gill Hall Park Renovation Fund \$3.72, Forfeiture Account \$8.72, Special Account No. 1 \$6.43, Fire Tax Account \$6.42, and Ambulance Tax Account \$4.73.

The Secretary/Treasurer reported investments with Sky Bank totaling \$2,908,122.00.

Mr. Oskin moved the commissions be paid, seconded by Mr. Becker and carried unanimously.

COMMUNICATIONS:

The Secretary/Treasurer read a letter from the Planning Commission advising at the regular meeting June 27, 2005 members unanimously recommended preliminary and final approval for a Minor Consolidation Plan known as Bond Barton Plan of Lots, located at 423 Stillely Road owned by Geoffrey W. Bond and Kathleen F. Barton.

AGENDA ITEMS:

Mr. Militzer moved to grant conditional use approval to the application of Dorso LLC to drill one gas well at Jefferson Park #5 (Block & Lot. No. 563-H-400) owned by Jefferson Memorial Park, Inc., at 401 Curry Hollow Road, seconded by Mr. Oskin and carried unanimously.

Mr. Oskin moved to grant conditional use approval to the application of Dorso LLC to drill one gas well at Matthews #3 (Block & Lot Nos.: 1137-S-110, 1137-M-48, 1137-H-25, 1137-M-60 and 1137-M-85) owned by Doris Y. Matthews at 1854 Gill Hall Road, seconded by Mr. Militzer and carried unanimously.

Mr. Becker moved to table preliminary and final approval of Bond Barton Plan (consolidation of 2 lots at 423 Stilley Road) at the written request of owners Geoffrey W. Bond & Kathleen F. Barton, seconded by Mr. Militzer and carried unanimously.

Mr. McFarland read Ordinance No. 772, "AUTHORIZE AND DIRECT ISSUANCE OF GENERAL OBLIGATION BONDS OF THE BOROUGH, IN AN AGGREGATE PRINCIPAL OF \$6,430,000.00 PURSUANT TO THE LOCAL GOVERNMENT UNIT DEBT ACT OF THE COMMONWEALTH OF PENNSYLVANIA TO PROVIDE FUNDS IN ORDER TO FINANCE: (I) CERTAIN CAPITAL IMPROVEMENTS OF THE BOROUGH INCLUDING BUT NOT LIMITED TO ITS BUILDINGS, ROADS, STORM SEWERS AND SANITARY SEWERS AND TO PURCHASE CAPITAL EQUIPMENT FOR THE BOROUGH; (II) THE CURRENT REFUNDING OF THE GENERAL OBLIGATION BONDS, SERIES OF 1993; (III) THE CURRENT REFUNDING OF THE GUARANTEED SEWER REVENUE BONDS, SERIES OF 1999, AND (IV) CERTAIN COSTS OF ISSUING THE BONDS." Mr. Gobel advised a special meeting was held last week in which Council unanimously voted for the provisions of this bond issue to allocate \$2 million in additional money available to the Borough for capital projects. The debt service annual payments will stay the same, therefore, there is no need to increase taxes. Mr. Militzer moved to adopt Ordinance No. 772, seconded by Mr. Oskin and carried unanimously.

Mr. McFarland read Resolution No. 18-2005, "AUTHORIZING STANLEY L. GORSKI OF SHACOG TO FILE A CDBG APPLICATION FOR WALTON ROAD SANITARY SEWER REPLACEMENT IN THE AMOUNT OF \$150,000." Mr. Oskin moved to adopt Resolution No. 18-2005, seconded by Mr. Militzer and carried unanimously.

Mr. Militzer moved to award the SHACOG bid for demolition of three unsafe structures to Novel Geo-Environmental, LLC for \$24,513, seconded by Mr. McFarland and carried unanimously.

Mr. McFarland moved to concurrently award the SHACOG bid for Joint CCTV Project - Year 2 to Robinson Pipe Cleaning Company, seconded by Mr. Oskin and carried unanimously.

Mr. McFarland moved to authorize the proper officers to execute the Agreement with SHACOG for administration of the Joint CCTV Project - Year 2 Program, seconded by Mr. Becker and carried unanimously.

Mr. Militzer moved to authorize the Solicitor to prepare and advertise an ordinance to adopt the Disclosure Statement under the Local Taxpayers Bill of Rights for Central Tax Bureau of Pennsylvania, Inc. for mercantile tax, seconded by Mr. Becker and carried unanimously.

Mr. McFarland moved to authorize payment of \$6,188.00 to Allegheny Fence Constructing Co., Inc. for Scotia Hollow Road/State Street Guiderail Installation Project (Contract \$5,500 & Change Order No. 1 \$648), seconded by Mr. Oskin and carried unanimously.

Mr. Oskin moved to accept a gift of 12 acres on Piney Fork Road, subject to a clear title, seconded by Mr. Militzer and carried unanimously.

Mr. McFarland moved to authorize Keystone Municipal Collections to file 173 real estate tax liens for year 2002 and payment of \$3,460 for Prothonotary's filing fees (\$20 each), seconded by Mr. Militzer and carried unanimously.

Mr. Oskin moved to authorize Keystone Municipal Collections to revive real estate tax liens for years 1982 and 1983, excluding tax exempt school and governmental entities and trailers that no longer exist, and authorizing payment of Prothonotary's filing fees at \$25.00 each, seconded by Mr. Militzer and carried unanimously.

Mr. Militzer moved to authorize Keystone Municipal Collection to have a title searcher to research prior year 1985 real estate tax liens for the purpose of revivals, seconded by Mr. Becker and carried unanimously.

Mr. Becker moved to nominate Dr. Joseph Heim to the Civil Service Commission for the unexpired term of R. Scott Deutsch ending December 31, 2010, seconded by Mr. Oskin and carried on a 4-0 roll call vote. Council Members Becker, Militzer, Oskin and McFarland voted yes.

Mr. Militzer moved to nominate Rudy Skrinovich to the Civil Service Commission for the unexpired term of Douglas Pascoe ending December 31, 2006. Motion failed for lack of a second.

Mr. Becker moved to nominate Michael Plavchak to the Civil Service Commission for the unexpired term of Douglas Pascoe ending December 31, 2006, seconded by Mr. Militzer and carried on a 4-0 roll call vote. Council Members Becker, Militzer, Oskin and McFarland voted yes. Mrs. Mortle was instructed to notify the nominees of their appointments.

Mr. McFarland moved to instruct the Borough Secretary to send letters to Mr. Deutsch and Mr. Pascoe thanking them for their years of service, seconded by Mr. Militzer and carried unanimously.

Mr. Clark reported he was previously instructed to create a policy on the removal of dead deer in the Borough, and asked Council if they had any questions. Mr. Militzer requested a daily log of what was hit and where it happened. Mayor Larcinese stated the plan calls for the clerical staff to handle the calls, and asked what happens when the calls come in before and after office hours. Mr. Clark replied when you called the Game Commission, they did not answer during the evening either. Mr. Clark advised when he called the Borough's Animal Control, they would charge \$75 a deer, and only pick up on Tuesdays and Thursdays. He found a contractor that would remove the deer within 48 hours. Mr. Clark was instructed to add that written permission from the property owner must be obtained before removing deer from private property. Mr. McFarland suggested letters be sent to Representatives Pippy and Levdansky, PennDOT and the County to ask for reimbursement for this expense, with a copy sent to Councilwoman Cleary and the two members at large. Mayor Larcinese advised the Game Commission used to allow and call hunters or groups that would come and take a fresh hit, and she asked that that be written into the policy. Mr. Militzer moved to accept the removal of dead deer policy written by the Borough Manager with the changes requested by Council, seconded by Mr. Becker and carried unanimously.

Mr. Becker moved to authorize Robert Arico to remove dead deer at \$50 each until a bid is awarded, subject to a copy of his insurance and certification for disposal being provided, seconded by Mr. Militzer and carried unanimously.

GENERAL BUSINESS:

Mr. Oskin asked the status of a new K-9 vehicle, and Mr. McFarland advised Council authorized, at the Mayor's request, to use the 4-wheel drive vehicle for K-9 use. Mayor Larcinese advised Officer Reno is due to be retired.

Mr. Oskin advised on July 5th Allegheny County took over 911 dispatch. He said if Jefferson Hills is interested, we should write a letter of intent to Chief Full. Mr. McFarland moved to write a letter of intent for County 911 dispatch to Chief Full, Mr. Onorato and Mr. Flynn, and if Mr. Clark has to respond before the next Council Meeting, he has Council's authorization for any followup necessary. Motion seconded by Mr. Becker and carried unanimously.

In response to Mr. Oskin's question, Mr. Clark advised the Recreation Authority has hired a contractor to enlarge the parking lot at Gill Hall Park in the amount of \$3,500.

Mr. Militzer advised there was a house fire on Rt. 51 and requested the Solicitor send a certified letter to the owners to have this taken care of.

Mr. Militzer asked Mr. Clark if he checked into the request of the resident at 2013 State Street to fix the entrance road into his house. Mr. McVicker advised he will look into it.

Mr. Militzer requested the bid for the small trucks be amended to specify either one or two fuel tanks. Mr. Clark was instructed to bid the big truck as soon as possible.

Mr. Militzer asked Lisa Marcussi if the article on cleaner burning fuel in South Park is going to be done at the Bureau of Mines, and she replied no, because it is proposed at a fossil fuel site on Brownsville Road in Library. Mr. Militzer moved to request a DEP public hearing, seconded by Mr. Oskin and carried unanimously.

Mrs. Omer reminded Council of the staff meeting Wednesday, July 13th.

Mayor Larcinese received a call from Mr. Santel regarding extending the turning lane so people can turn into his property. Mrs. Omer advised this would come under Economic Development and that will be discussed at the staff meeting.

Mr. McFarland announced he is discontinuing his evening hours on Wednesdays from 7-9 until further notice. He requested usage reports of the K-9 dog. He publicly wanted to thank Ruth Ann Omer and the Gateway Engineers employees, Mr. McVicker, Mr. Clark, Mrs. Mortle, Acting Solicitor Gobel and Solicitor LoPresti for their diligence in getting the agreements finished with Clairton Municipal Authority, the developers,

and the railroad.

Mr. McFarland adjourned the meeting at 8:48 p.m., on motion by Mr. Becker and seconded by Mr. Miltzer and carried unanimously.

Sandra J. Mortle
Secretary/Treasurer