

cc: Council
Mayor
Manager
Engineer
Solicitor
Police Chief
Public Service Coordinator

Borough of Jefferson Hills
Regular Meeting of Council
June 12, 2006

The regular meeting of Council was called to order by President Militzer at 7:30 p.m. in the Municipal Center, 925 Old Clairton Road. Following the Pledge of Allegiance, Mayor Green and Council Members Cmar, King, Kulish, Militzer, Oskin, Serapiglia and Weir answered to roll call. Engineer Omer, Solicitor LoPresti, Police Chief Maple, and Public Service Coordinator McVicker were also present.

CITIZENS:

- A. Mark Pastore - 1343 High Road - advised on July 5th the Planning Commission and Council is holding a Public Hearing to give the public an opportunity to speak regarding consideration of the Zoning Ordinance Amendment 712 to rezone nine acres along Ridge and High Roads and Route 51. He asked why the applicant did not have to get a variance, instead of the Borough changing the applicant's current zoning. Ms. Omer advised the applicant applied for a rezoning and the Zoning Hearing Board cannot rezone property, only Council can. In response to Mr. Serapiglia's question, she advised for commercial property a traffic study is performed and that decides how many accesses are needed. Ms. Omer requested Mr. Pastore give her his number and she will call him to explain the process to be followed and what has transpired to date.
- B. Scott Deutsch - Fire Chief of 885 VFC - thanked Council, Mayor Green and Mr. McVicker on getting the necessary radios for the fire companies for the switch to 911.
- C. Douglas Pascoe - Jefferson Hills EMS Chief - gave a follow up to last month's meeting:
 - 1) Questions were asked regarding the Civil Service Commission actions, and as he is Chairman, he is in attendance to answer any questions. His understanding was that some Council Members did not agree with the Civil Service recommendations for disciplinary actions towards certain police officers. He advised the CSC pointed out deficiencies and recommendations in the Police Operating Procedure Manual.
 - 2) A public comment was made on an accident at the Clairton Sportsman Club, and that there was a significant delay by 911 dispatching emergency services. He advised he has acquired the 911 tape and encouraged each member to listen to it, to discover that the victim was confused as to his location, and it took only five minutes from the time of the initial call to his arrival on the scene. After a lengthy discussion, it was decided to keep open communications between all parties in case there are any other problems.

Mr. Militzer moved to extend the Waterman East Landslide bids until August 14th, seconded by Dr. Kulish and carried unanimously.

SALE OF USED BOROUGH EQUIPMENT BID OPENING: JUNE 6, 2006 AT 10:00 A.M.				
BIDDER	1997 Chevy Lumina	1994 Ford Crown Victoria	1985 International Dump Truck #5	1979 Ford Dump Truck #4
Lawson Excavating, Inc.	No bid	No bid	\$1,000.00	No bid
Margala & Sons, Inc.	No bid	No bid	\$ 756.85	\$256.79

Mrs. Cmar moved to award the bid for the 1985 International Dump Truck #5 in the amount of \$1,000 to Lawson Excavating, Inc., and to reject the single bid for the 1979 Ford Dump Truck #4, seconded by Mr. Oskin and carried unanimously.

Mr. Militzer moved to table for one month, rebidding the 1997 Chevy Lumina and the 1994 Ford Crown Victoria, seconded by Mr. Serapiglia and carried unanimously.

Dr. Kulish moved to ratify executive session held May 15, 2006 - Interview Architects, seconded by Mrs. Cmar and carried on a 6-0-1 roll call vote. Mr. Serapiglia abstained as he was not present.

Mr. Oskin moved to ratify executive session held May 31, 2006 - Police Negotiations and Grievances, seconded by Mr. Weir and carried unanimously.

Dr. Kulish moved to ratify executive session held June 7, 2006 - Clairton Municipal Authority, seconded by Mr. King and carried on a 5-0-2 roll call vote. Mrs. Cmar and Mr. Oskin abstained.

Mr. Serapiglia moved the May 2006 bills be approved as follows: General Fund \$257,386.79, Disbursement Pension Fund \$4,387.03, Sewer Revenue Account \$111,318.28, Escrow Account \$36,939.50, Highway Aid Fund \$9,212.96, Sewer & Water Assessment \$795.25 and Storm Sewer Account \$10,399.34, seconded by Mr. Oskin and carried on a 6-0-1 roll call vote. Mrs. Cmar abstained.

Dr. Kulish moved the payrolls for the month of May 2006 be approved as follows: General Fund \$154,681.26, Sewer Revenue Account \$3,461.24 and ESA General Fund \$2,547.72, seconded by Mr. Serapiglia and carried unanimously.

PUBLIC SERVICE COORDINATOR'S REPORT:

Mr. McVicker reported the following calls for May: 885 31, Gill Hall 15 and Floreffe 10.

Mr. McVicker reported there were 10 grills bought this year: 4 for 885, 2 for Beedle, 3 for Gill Hall and 1 for Tepe Park.

Mr. McVicker reported problems with storm sewers on Redcliffe Drive and High Road. Ms. Omer advised she will look at the High Road problems and report back a cost estimate to repair them properly. Mrs. Pasqualini, 1016 Fern Valley Road, stated the water from the storm sewer on High Road runs down the hill into her yard and brought a video of the flooding for viewing.

Ms. Omer advised the Redcliffe Drive area, a public storm sewer for Lot 203 needs to be constructed. An estimate was received for \$3,500 and a clause if they hit rock an additional charge of

\$33.00 per cubic yard; we have permission from the property owners to enter and install; and recommended approval.

Mr. Serapiglia moved Mr. McVicker be authorized to move forward for having the storm sewer installed at the estimated cost of \$3,500 by Cornerstone Land Development LLC from the Storm Sewer Fund. Motion seconded by Mr. Oskin and carried unanimously.

ENGINEER'S REPORT:

1) Corrective Action Plans

West Elizabeth Sewershed: The application for the funding of Walton Road was not approved by PennVEST. The application was not expected to be funded this round, but it was explained that it will likely be approved by the next meeting.

We would like the Borough to review the distributed letter and then send it to the Borough resident adjacent to the location, VFC and the Authority. Initial discussions with the resident went well, but we will need the support of the Borough of West Elizabeth if we are to successfully work together for a placement of the tank. No further engineering work or agreements can move forward because a change in the tank location dramatically increases the costs of the project for Jefferson Hills. We would like to reach an agreement with the various property owners that allows us to perform geotechnical work on the sites. The Borough needs to evaluate the ground in the area to ensure that a tank is feasible at the cost described.

State Representative Levdansky has engaged a firm to act as project manager that would organize and submit grant funding alternatives at no charge. We are attempting to schedule the first meeting with the firm.

There are no tap restrictions being imposed by DEP in this watershed.

Mr. Oskin and Mr. Weir agreed to go with Ms. Omer to the West Elizabeth Sewershed for a meeting to discuss what we are doing in West Elizabeth with the property owners, the fire departments and the West Elizabeth Sanitary Authority on June 20th at 7:00 p.m. Mrs. Mortle was requested to send a letter to West Elizabeth advising them of the visit.

Clairton: The Correction Action Plan (CAP) is continuing to move forward, with the status as follows:

1. Dye Testing - We are drafting a letter to DEP requesting that we be able to postpone this year's requirements to next year, so that we are able to take advantage of SHACOG's joint contract.
2. CCTV and Cleaning - Completed 34% this past year; 25% was required. The Borough saved over \$350,000 by claiming credit for prior work and stating that the pipes put in since 1993 don't need inspection.
3. Mapping - A flyover was completed and is being processed now.
4. Repair and location of manholes - The PDA's have been delivered to the Borough and further training needs to occur with the staff.

5. Flow monitoring - Ongoing
6. Repair contracts - A pre-construction meeting is scheduled for June 8, 2006 at 3:30 p.m. at the Municipal Center. Construction may begin within the next couple of weeks. A location map is attached.

There are tap restrictions being imposed by DEP in this watershed.

2) Planning Commission

Dowling Subdivision - Preliminary and final approval for subdivision of five lots, located on Peters Creek Road Ext., owned by Martin and Celine Dowling. Approval of the application is recommended by the Planning Commission and Borough Engineer.

Pickering Home Occupation - Approval for an application for a home salon in the Floreffe Area. Setting a date for the public hearing for the conditional use is recommended.

3) Mapping/Storm Water Phase II

The Borough's final report is due on Friday June 9, 2006. The Borough staff will be signing the report for hand delivery to the DEP on Friday. This is standard, so that Gateway's clients can be assured that the report was received by the State.

4) Development Status

Jefferson Estates Phase III - Home construction is continuing.

Patriot Pointe Phase 1 - Paving is completed, home construction is underway and a request for acceptance has been made. There are also a number of punchlist items remaining.

Patriot Pointe Phase II - Work is underway; paving is to begin this week.

Richards Plan of Lots - Work is completed; request for acceptance has been made.

5) FEMA Projects

The bid tabulations have been received and forwarded to PEMA. We have yet to receive any clarification in writing. The bids have expired, but contractors may honor prices and prevent a rebid if they choose.

6) Bond Issue Projects

It is our understanding that the bond funds need to be spent within a specific time frame. It is clear that the two priorities are a salt storage facility and a public works facility. Council has met with all the firms, and it is necessary to create a short list of no more than two firms and then select a firm for the project, or just select a firm if they feel comfortable doing so. The current proposed location for the public works facility is Brickyard Road. At last month's Council Meeting, Gateway Engineers was authorized to prepare contracts for the leveling of the site and removal of the coal spoils on the site. To properly draft the

specifications, it is required to know the exact amount of coal and its value. This required the services of a geotechnical consultant. Gateway Engineers utilized the same engineer that the Borough has used in all of its geotechnical related projects and received a proposal for the work to determine the value of the coal. The report is almost complete.

7) Ordinance Revisions

The Planning Commission would like to meet with Council on June 14th at 7:00 p.m. to discuss the following planning amendments and items:

1. Single-family attached dwelling
2. Minor subdivision approval process
3. Seconds means of access
4. Recreation studies
5. Model developers agreement
6. Review action items from Comprehensive Plan
7. Other miscellaneous items

8) 2007 Road Program

Gateway met with staff and reviewed and revised the streets originally planned for the 2006 road program. A list of the streets, the respective costs and their locations was distributed. Mr. Weir moved to authorize the Borough Engineer to prepare and bid the selected streets, seconded by Mr. Serapiglia and carried unanimously.

9) John White Property Donation

The initial discussions with Mr. White were describing a piece of property that was split by the stream with construction planned. It was thought that the parcel was the one shown to Council last month. Once the deed was received and reviewed, it was realized that the property Mr. White described was in fact already authorized for acceptance many months ago, but no follow up occurred since the initial authorization. We are just informing Council of this and will proceed as directed initially.

10) Job List

The current list of jobs that we are aware of was distributed.

11) Coal Pile Under Ravensburg Bridge

The Turnpike Commission has contacted the Borough to determine the feasibility of using the coal pile as their off-site environmental mitigation project. They are going to attempt to schedule a meeting with the Borough on this project. We would recommend that we attend the meeting for this and other turnpike related meetings.

12) Sewer Charges to West Mifflin

The Manager of the West Mifflin Sewer Authority wants to discuss the sewer charges that the Borough currently places on the customers within West Mifflin that feed into our sewer. A proposal has been made by the Authority and a counter offer was made by the Borough almost a year ago. The Authority would like to discuss this further with the Borough.

13) Municipal Building Structural Report

The report on the structural integrity of the building was completed at a cost of approximately \$1,200.00 which is less than the \$1,800.00 authorized. The report indicates that the original design of the building should have been an expansion joint in the area of the crack in the police station. This means there is no indication that further cracking is probable or likely to affect any future plans for expansion.

14) Feasibility of Drilling on Borough Property

A meeting, preferably during the day, needs to be held to review the impacts that any potential drilling would have on the property or if it can be done in a fashion to benefit the use of the property.

15) 2006 WREN Grant

The Borough supported an application for the Peters Creek Watershed Association that is for \$5,000. The funds, as described in the grant, are for a sign to explain the nature of the FGM project that the Borough completed as a repair to the sewer along Peters Creek and other handouts for the Association. The Borough's support and in kind match is simply the installation of the sign with Public Works staff.

BOROUGH MANAGER'S REPORT:

Mr. Arndt reported he talked with our state representatives regarding our Comprehensive Plan Update Grant Application, and he received positive feedback.

MAYOR'S REPORT:

Mayor Green reported all emergency services are now converted to County 911. He advised the Borough dispatch center will be fully staffed for informational purposes until the end of the month. Then it will be reconsidered. Residents are to call 412/655-7735 for direct office calls to our Police Department. The fire departments and emergency management are working on an emergency response plan that has to be in place by September of this year or the Borough will not receive any FEMA funds. Mayor Green advised he and Mr. King attended the NIMS700 Course and became certified.

POLICE CHIEF'S REPORT:

Chief Reagan reported police activities for May as follows: 60 citations issued, 19 traffic accidents with 8 injuries, and 923 calls answered.

SECRETARY/TREASURER'S REPORT: MAY 2006

Josephine Lipnicky reported \$8,721.58 collected in Real Estate Tax for April 17 - May 11 (Deposit #178 through #180). She enclosed a list of 17 refunds due to Official Change Orders totaling \$46.87, as follows: Gill Hall Land Co. \$2.75, Gill Hall Land Co. \$3.31, Gill Hall Land Co. \$1.65, Gill Hall Land Co. \$3.31, Gill Hall Land Co. \$3.31, Gill Hall Land Co. \$3.31, Gill Hall Land Co. 2.75, Gill Hall Land Co. \$3.31, Gill Hall Land Co. \$2.21, Gill Hall Land Co. \$2.75, Gill Hall Land Co. \$3.31, Gill Hall Land Co. \$3.31, Gill Hall Land Co. \$3.31, Gill Hall Land Co. \$2.21, Gill Hall Land Co. \$2.21, Gill Hall Land Co. \$1.66 and Gill Hall Land Co. \$2.20.

Pa. Municipal Service Company remitted \$195,082.81 collected in Earned Income Tax, enclosed a bill for commissions due \$4,389.36; \$8,471.82 collected in Emergency Municipal Service Tax, enclosed a bill for commissions due \$190.61; and collected \$195,162.94 in sewage charges, enclosed a bill for account status letters, postage and commissions due \$2,118.12.

Keystone Municipal Collections remitted \$8,776.61 collected in delinquent Real Estate Tax for March 26, 2006 through May 25, 2006 and enclosed a bill for \$3,130.60 for commissions and costs advanced.

Central Tax Bureau of Pennsylvania reported \$23,502.04 collected in mercantile Tax for April and May 2006 and enclosed a bill on tax commissions due \$470.04.

The Commonwealth of Pennsylvania remitted \$12,547.41 in Sales Tax.

Berkheimer Associates remitted \$4,206.05 collected in garbage fees and enclosed a bill for commission due \$105.15.

Creditech, Inc. Remitted \$903.40 collected in delinquent garbage fees and enclosed a bill for \$208.43 commissions due.

The Public Service coordinator reported \$6,445.45 in building permits, \$200.00 in grading permits, \$950.00 in Planning Commission fees, \$330.00 in occupancy permits, \$3,200.00 in escrow fees, \$10,500.00 in tap-in permits, \$57,282.05 in sewage charges, \$300.00 in sanitary sewer assessments; and \$165.00 in dye tests.

The Secretary/Treasurer reported receipts as follows: General Fund \$239,919.84; Payroll Account \$172,982.94, Sewer Revenue \$257,911.80, Sewer & Water Assessment \$135,346.09, Storm Sewer \$6,000, Escrow Account \$53,514.75, Highway Aid \$490.00, Police Pension \$3,960.14, Disbursement Pension Fund - Class "A" \$4,244.63, Fire Tax Account \$697.11 and Ambulance Tax Account \$154.91.

The Secretary/Treasurer reported checking bank balances on hand May 31 as follows: General Fund \$22,807.92, Payroll Account \$2,733.91, Sewer Revenue \$3,130.82, Sewer & Water Assessment \$308.03, Storm Sewer \$5,252.81, Escrow Account \$33,421.98, Highway Aid \$7.00, Police Pension \$0-, Disbursement Pension Fund - Class "A" \$0, Service Employees Pension Fund - Class "B" \$5.00, Police Dept. DARE Program \$9.88, General Fund Contingency Account \$5.00, Gill Hall Park Renovation Fund \$3.72, Forfeiture Account \$8.72, Special Account No. 1 \$6.43, Fire Tax Account \$707.08, Ambulance Tax Account \$158.79, CMA Sewer Trunk Line Ext. Account \$2.09, 2005 GOB Project Fund \$5.00 and 2005 Special Capital Account \$5.00.

The Secretary/Treasurer reported investments with Sky Bank totaling \$6,867,600.23.

Mr. Serapiglia moved the commissions and refunds be paid, seconded by Mr. Weir and carried unanimously.

Mayor Green presented May and June's recipients of his outstanding employee award as follows: Lee Clark - Ambulance Association; Sean Revis - Police Officer; Michael Persichetti - Jefferson 885 VFC; Ronald Mortle - Floreffe VFC; Richard Shoemaker - Jefferson 885 VFC; Austin Hatville - Gill Hall VFC; Charles Cudlipp - Floreffe VFC; Douglas Pascoe - Ambulance Association; Marty Reagan - Police Officer. Mayor Green then presented an award to Mike Thatcher of the Gill Hall VFC, who was accepted to the Naval Academy, was 25th in his class of 1980, was appointed commander of his platoon, and has received nine commendations for community service for being a member of Gill Hall VFC.

COMMUNICATIONS:

The Secretary/Treasurer read a letter from the Planning Commission advising at the regular meeting May 22, 2006 members recommending the following:

1. Tabled preliminary approval of Blackwood Acres Land Development.
2. Preliminary approval for a Conditional Use known as Pickering In-Home Beauty Salon, located at 2064 Knight Road, owned by Brian & Christine Pickering with the motion being contingent upon submission of information meeting all requirements for home occupation provisions of the Zoning Ordinance.
3. Preliminary approval for a 5-lot subdivision known as Dowling Plan of Lots located on Gill Hall Road at Peters Creek Road, owned by Martin & Celine Dowling, contingent upon meeting the Engineer's requirements and make appropriate changes relating to the plan.
4. A 90-day extension was recommended at the request of the Developer for a 30-lot subdivision known as Andrew Acres Phase II, located at the end of Andrew Drive, owned by Columbus Family Partners, LLP.

AGENDA ITEMS:

Mrs. Cmar moved to ratify the rescheduling of a joint public hearing by Council and the Planning Commission on Wednesday, July 5, 2006 at 6:45 p.m. on a rezoning application of McHolme Development for approximately 59 acres from B-P Business Park to C-1 Highway Commercial bordering Route 51, High Road and Ridge Road owned by Bluegrass Clearing, LLC, an entity of Equitable Resources, seconded by Mr. Serapiglia. Mr. Weir advised he will be unable to attend. Motion carried unanimously.

Mr. King moved to schedule a public hearing for Wednesday, July 5, 2006 at 6:30 p.m. on a conditional use application of Brian and Christine Pickering for a beauty salon home occupation at 2064 Knight Road, seconded Mr. Serapiglia and carried 6-0-1 on a roll call vote. Council Members Cmar, King, Kulish, Serapiglia, Weir and Militzer voted yes. Council Member Oskin abstained as he is related to the applicant.

Mr. Serapiglia moved to grant preliminary approval of the Gill Hall Plan, a 5-lot subdivision on Gill Hall Road at Peters Creek Road by Martin and Celine Dowling, seconded by Mrs. Cmar and carried unanimously.

Mr. Militzer read Ordinance No. 782, "ACCEPTING AND DEDICATING CHRISTOPHER ACRES STORM WATER MANAGEMENT POND IN THE CHRISTOPHER ACRES PLAN OF LOTS AS A STORM WATER MANAGEMENT POND OF THE BOROUGH." Mr. Serapiglia moved to adopt Ordinance No. 782, seconded by Mr. Oskin and carried unanimously.

Mr. Militzer read Resolution No. 14-2006, "ESTABLISHING GUIDELINES ON ALL AUTHORITIES, BOARDS, COMMISSIONS AND AGENCIES OF THE BOROUGH." Dr. Kulish moved to adopt Resolution No. 14-2006, seconded by Mr. Militzer and carried unanimously.

Mr. Militzer read Resolution No. 15-2006, "AMENDING RESOLUTION NO. 30-2005 FIXING SALARIES, COMPENSATION AND WAGES FOR 2006." On the recommendation of the Borough Solicitor, Mr. King moved to table Resolution No. 15-2006 until after the executive session, seconded by

Dr. Kulish and carried unanimously.

Mr. Militzer read Resolution No. 16-2006, "RATIFYING AND APPROVING THE SALE OF 1985 INTERNATIONAL DUMP TRUCK." Dr. Kulish moved to adopt Resolution No. 16-2006, seconded by Mr. King and carried unanimously.

Mr. Serapiglia moved to authorize the Solicitor to advertise an ordinance creating and establishing a Jefferson Hills Economic Development Commission, seconded by Mr. King and carried unanimously.

Dr. Kulish moved to authorize Keystone Municipal Collections to file Year 2003 real estate tax liens, seconded by Mr. Oskin and carried unanimously.

Mrs. Cmar moved to authorize the second year janitorial bid option for the Municipal Center effective August 1, 2008 (from \$1,495 to \$1,695 per month), seconded by Dr. Kulish and carried unanimously.

Mrs. Cmar moved to hire Graves & McLean as the architect to design the necessary programs, including renovations to the Municipal Center and other projects approved by Council, seconded by Dr. Kulish and carried unanimously. Ms. Omer advised, for the record, that Graves & McLean will be working with the staff on the various architectural programs within the Borough and come back to Council with suggestions for the public works facility, salt dome, the Municipal Center and eventually for a library expansion.

Mrs. Cmar moved to authorize sponsoring a 2006 public flu immunization clinic with the Visiting Nurse Foundation limited to employees and residents of Jefferson Hills, seconded by Dr. Kulish and carried unanimously.

Mr. Serapiglia moved to authorize the Planning Consultant to send a letter to the West Jefferson Hills School District, Borough of Pleasant Hills and Borough of West Elizabeth requesting their participation to enter into an overall Comprehensive Plan, including an expanded Parks and Recreation and Open Space Plan for DCNR & DCED state funding, with a copy of the letter in the Week In Review, seconded by Dr. Kulish and carried unanimously.

On the recommendation of the Mayor and Police Chief, Mrs. Cmar moved to appoint Dale T. Provins, Jr. as a permanent full-time police officer effective June 6, 2006, seconded by Dr. Kulish and carried unanimously.

On the recommendation of the Mayor and Police Chief, Mr. King moved to appoint Stephanie L. Behers as a permanent full-time police officer effective June 13, 2006, seconded by Dr. Kulish and carried unanimously.

GENERAL BUSINESS:

Each Council Member wished Chief Maple good luck as this is his last meeting before retiring after 41 years of service.

Mr. Weir congratulated Mayor Green on the Safety Day last month.

Mr. King thanked Mr. McVicker for the parks department cleaning up the playground equipment at Beedle Park in response to a complaint by a resident.

Mr. King thanked Bob Full, Al Henderson and Mayor Green for their efforts when a storm came through and ripped the roof from the Floreffé Firehall.

Mr. Serapiglia advised he as received the grant manuals from DCNR and asked that they be given to Roberta Sarraf, so she can distribute them to West Elizabeth, the school district and Pleasant Hills. It was decided that Ms. Sarraf would draft a letter on Borough letterhead, give to Mrs. Mortle and she will mail the manuals and letters to the above.

Mrs. Cmar received a letter from Dr. Christ reporting the library is short \$17,942 and she hoped Council could help them somehow. Mr. Weir replied since it is not in the budget, he recommended it wait until the end of the year to see if there's available funds.

Mayor Green thanked all Council Members for their help on May 20 for Safety Day.

Solicitor LoPresti reported he worked with two District Attorneys, the FBI, and Attorney Generals who have personally expressed their admiration for Chief Maple. He wished Chief Maple good luck.

Ms. Omer wished Chief Maple luck.

Mr. Militzer announced Summer Day Camp is July 10 - August 4th. Mrs. Cmar worked hard with the Recreation Authority. The registration deadline is June 22 here at the Municipal Center. Community Day will be August 12 from 3 - 10 p.m.

Mr. Militzer wished Chief Maple a long healthy life.

Mr. Militzer temporarily adjourned the meeting at 9:20 p.m. with an executive session to follow to discuss Resolution No. 30-2005., and he reconvened the meeting at 9:40 p.m.

Mr. Militzer read Resolution No. 15-2006, "AMENDING RESOLUTION NO. 30-2005 FIXING SALARIES, COMPENSATION AND WAGES FOR 2006." Mr. King moved to table Resolution No. 30-2005 because Mrs. Cmar had to leave the meeting, seconded by Dr. Kulish and carried unanimously.

Mr. Militzer adjourned the meeting at 9:41 p.m. on a motion by Mr. Weir seconded by Mr. Serapiglia and carried unanimously.

Sandra J. Mortle
Secretary/Treasurer