

Borough of Jefferson Hills
Regular Meeting of Council
March 12, 2007

The regular meeting of Council was called to order by President Militzer at 7:30 p.m. in the Municipal Center 925 Old Clairton Road. Following the Pledge of Allegiance, Mayor Green and Council Members King, Kulish, Militzer, Oskin, Serapiglia and Weir answered to roll call. Engineer Omer, Public Service Coordinator McVicker, Police Chief Reagan and Interim Manager Arndt were also present. Council Member Cmar arrived at 7:50 p.m., and Solicitor Brimmeier arrived at 7:52 p.m.

Mr. Militzer advised the presentation by Timothy B. Murphy of Southersby Development Corporation for an offer to donate property to the Borough that was scheduled for tonight's meeting, will be held instead at the staff meeting on Thursday, March 15th at 9:00 a.m. Mr. Serapiglia referred to the March 14, 2005 Council minutes where Mr. Murphy stated he was not donating property for a park, and since Mr. Serapiglia will not be at the staff meeting, he asked those who will be there to ask Mr. Murphy what changed his mind. Dr. Kulish stated he talked with Mr. Murphy before the last staff meeting and Mr. Murphy told him the donation was never off the table. Mr. McVicker advised Mr. Murphy was upset at the time because the Borough would not issue him a burning permit in a different area than currently applying for, and that is when his offer was taken back.

Mr. McVicker advised Mr. Murphy has applied for another burning permit, but not a standard one, and has to be approved by both the Borough and the Allegheny County Health Department. The requirements of this permit are to dig a pit 10-15 feet deep, install an incinerator along with fans so the heat is intense with no smoke escaping. At the end of each day, the fire will have to be put out, covered with dirt, and the ashes taken out each morning before burning resumes. He is requesting ten burning days, but advised he will not burn on windy days. Mr. McVicker and Fire Chief Calvin Felix inspected the area today to make sure emergency equipment can get to the site if necessary. Mr. Weir asked if Council votes on burning permits, and Mr. McVicker replied no. In response to Mr. King's question that if the Borough does not issue him a burning permit, is he required to take it out by truck, Mr. McVicker advised he does not have to remove it ever. He also advised this burning will have no effect on the sanitary sewers in that area. Vinnie Wright, President of the Jefferson Ridge Homeowners Association, requested the Borough deny the burning permit.

Chief Reagan introduced Kevin King, the new police officer who was previously an officer for Dormont, and came highly recommended.

CITIZENS:

- A. George Taylor - 101 Dale Street - complimented Mayor Green and Chief Reagan for working together on many projects for the community. He requested the public address system be fixed as the audience cannot hear Council.
- B. Rich Beam - Chairman of the Recreation Authority - advised the following: 1) they were told to try to find missing documents for the audit, but repeated calls to the previous chairman went unanswered; 2) they voted unanimously to dissolve the Recreation Authority and he had directly contacted the Solicitor on issues. (Mrs. Cmar arrived.) Mr. Serapiglia commented movie night was excellent. Mr. Beam was advised to contact the President of Council or the Manager before contacting the

Solicitor, and Mr. Beam agreed to in the future. (Solicitor Brimmeier arrived); Mr. Beam continued with 3) regarding agenda item #24, Jim Logue of Jefferson Hills Baseball League turned in a proposal to perform cosmetic improvement projects to 885 Park and Tepe Field. Mr. Beam gave a list of the names of volunteer workers to Ms. Brimmeier, as she requested, to be reviewed for liability to the insurance carrier, and she gave tentative legal permission for them to begin work. Mr. Beam advised they will be heavily supervised.

- C. Mark Pastore - 1343 High Road - referred to the newspaper article regarding McHolmes Development, thanked Council for telling the residents what the informal meeting was about, and requested that anytime a meeting is held between the Borough and McHolmes Development that a representative in their neighborhood be apprised of the meeting so they can observe. Ms. Brimmeier thought there wouldn't be anymore meetings, but would consider this request depending on the subject matter. She advised there will be a public hearing where all the residents can attend. Dr. Kulish asked if residents could attend staff meetings that were discussing matters relative to them, and Ms. Brimmeier replied in some cases they can, but sometimes there are subjects that are only appropriate for the Solicitor, Manager and Engineer to discuss.

Ms. Omer advised the Borough received six bids for the 2007 Pavement Maintenance program (attached as Exhibit A), and the low bidder was A. Folino Construction for \$228,153.70 that includes Alternate Bid A for milling by the contractor. She advised this milling bid saves \$9,000 from the Allegheny County contract, and because of that, we may be able to do more than the nine roads already slated for paving. Dr. Kulish asked if we are going to keep the millings, and if so, where will we stockpile them. Ms. Omer replied the contractor agreed to give them to us, but no site has been decided yet.

Mr. King expressed concern that New World Drive is on the list of roads to be paved this year, and suggested waiting to pave it until all contractor truck traffic ceases. Following Mayor Green's recommendation that the Borough pave the road and the Police Department will enforce keeping the contractor trucks off the road, Mr. King agreed. Mr. Weir stated the roads in Deer Park were delayed being paved because of Blackwood Acres, and Ms. Omer advised the developer has to take his equipment over those roads to build the access road for future truck traffic. She asked for assistance from the Police Department to enforce the trucks to use that access road also. She stated she will coordinate the paving schedule with the preconstruction schedule of Blackwood Acres, possibly leaving Deer Park for last.

Mr. Serapiglia moved to award the bid for the 2007 Road Program to A. Folino Construction in the amount of \$228,153.70, seconded by Mrs. Cmar and carried unanimously.

Mr. Weir moved the minutes of discussion meeting December 6, 2006 be approved seconded by Mrs. Cmar and carried on a 6-0-1 roll call vote. Council Member King abstained as he was absent.

Mrs. Cmar moved the minutes of regular meeting January 8, 2007 be approved seconded by Mr. King and carried unanimously.

Dr. Kulish moved the minutes of special meeting January 30, 2007 be approved seconded by Mr. Militzer and carried 6-0-1 on roll call vote. Council Member King abstained as he was absent.

Mrs. Cmar moved the minutes of discussion meeting February 7, 2007 be approved seconded by Mr. Weir and carried unanimously.

Dr. Kulish moved the February 2007 bills be approved as follows: General Fund \$188,637.90, Disbursement Pension Fund \$5,768.60, Sewer Revenue Account \$23,091.45, Escrow Account \$12,915.92, Highway Aid Fund \$76,057.41, Sewer & Water Assessment \$96.10 and General Fund Contingency \$900,000.00. Motion was seconded by Mr. Oskin. Mr. Weir asked if the bills from the previous Solicitor were on this bill list and was told no. As the first quarterly payment to JFR is on this bill list, Mr. Weir stated the volunteer fire companies should be reminded that according to Borough Ordinance, they need to provide the Borough with their audits by July. Motion carried unanimously.

Mrs. Cmar moved the payrolls for the month of February 2007 be approved as follows: General Fund \$168,558.39, Sewer Revenue Account \$4,701.88, and ESA General Fund \$1,857.03, seconded by Mr. Serapiglia and carried unanimously.

PUBLIC SERVICE COORDINATOR'S REPORT:

Mr. McVicker reported the following fire calls for February: Gill Hall 17, Floreffe 7 and Jefferson 885 52. He reported the emergency phone outside the Municipal Center front doors has been installed and is waiting to be connected, hopefully by the end of March. When a resident pushes the red button, the call will go directly to Allegheny County 911. On the recommendation of Mr. McVicker and Chief Reagan, Mrs. Cmar moved to petition PennDOT to remove the traffic signals on Route 51 at the old Large Volunteer Fire Company, seconded by Mr. King and carried unanimously.

ENGINEER'S REPORT:

1) Corrective Action Plans

West Elizabeth Sewershed: The West Elizabeth Sanitary Authority (WESA) has transmitted the latest version of the agreement to the Borough and its solicitors for review. The Solicitor is currently working on this issue.

The Department of Environmental protection (DEP) is reviewing the tap restrictions in this watershed due to the overflows and inadequate dry weather capacity at the treatment plant.

A meeting was held with WESA and Eastman Chemical Company to review issues at the treatment plant. We will be preparing a suggested plan of action to Council shortly.

Ms. Omer requested an executive session after the meeting to discuss sewers.

Clairton: The Correction Action Plan (CAP) is continuing to move forward, and a status meeting was held with the Borough staff. The status as reviewed is as follows:

1. Dye Testing - A pre-construction meeting will be set up shortly with Hydro Technical Services.
2. CCTV and Cleaning - The CCTV work will tentatively begin around May 1st

due to delays in the contract with SHACOG. The contractor is Sewer Specialty Services.

3. Mapping - The mapping is being reviewed for completion.
4. Repair and location of manholes - We will be meeting with the staff shortly to review the PDA's status and work.
5. Flow monitoring - Ongoing.
6. Repair contracts - The pre-construction meeting for the lining will be scheduled shortly with State Pipe Services.
7. Modeling Efforts - We are working on the modeling of the interceptor as authorized.

2) PLANNING COMMISSION

The Planning Commission approved the Ackerman Subdivision Plan at their February 26, 2007 meeting.

3) FEMA Projects - Waterman Road East

We are working with the Manager and Solicitor on obtaining permission from the owners. This project is atypical because the Borough would normally get the owners's permission prior to bidding but because of the involvement of PEMA and FEMA, the project had to be bid without property owner's consent. A meeting has been set up with the appraiser to review the property in the field.

4) Bond Issue Projects

Lick Run

The Lick Run Part II permit has been issued and we are awaiting the beginning of construction by Maronda. There are a few minor details that need to be resolved and one of them is the acquisition of one easement. We are working with the Manager and Solicitor to obtain the easement.

Salt Storage Facility

The staff will be completing the action items from the February 28th meeting in anticipation of the next meeting which is tentatively scheduled for 7:00 p.m. on March 27, 2007.

Maintenance to Municipal Building

The staff will be completing the action items from the February 28th meeting in anticipation of the next meeting which is tentatively scheduled for 7:00 p.m. on March 27, 2007.

5) Feasibility of Drilling on Borough Property

The Exploration Company has provided the Borough with a lease which the Borough Solicitor is working on.

6) 2007 Road Program

Bids were received on March 12, 2007 and a bid summary was distributed at the Council meeting. As requested we attended the Local Government Academy internship interview meeting. The purpose was to obtain an intern to assist in a pavement management program to present to Council.

7) Sanitary Sewer Repair Contract

The Borough's trunk sewer is located in a tributary to Lock Run adjacent to the Patriot Pointe development. The pipes and manholes of the Borough's trunk sewer are exposed and are susceptible to damage from the stream. The highly-eroded stream banks have also undermined the toe of the slope adjacent to the stream, creating a slide prone area which threatens to do damage to the sewer in the future.

We plan to use natural channel design methods to relocate the stream a safe distance away from the sewer and from the toe of the slope to permanently stabilize both the sewer and the unstable hillside. The overall project is estimated at approximately \$80,000 and is in the approved budget under line item 8.429.244.

As approved by Council, we are currently working on this issue.

8) Peters Creek Riparian Buffer Zone Project

The Borough worked with the Pennsylvania Resource Council (PRC) to obtain a grant (\$2,000) that would allow schools to participate in the planting of a riparian buffer in the area where the Phase I Natural Stream Channel project occurred a number of years ago. For the Borough's information, the engineering costs to obtain this grant were approximately \$300.

9) Grant Opportunities

The Borough authorized Gateway to work with the staff on a Growing Greener grant application for the stabilization of the Peters Creek corridor. The grant will be for Phase II of the work. The first phase was funded by the sewer budget and was to correct a sewer line that was accepting water from the stream.

There is also a portion of the stream that is encroaching on Peters Creek Road and our sewer that lies on the edge of the roadway. The Borough will be applying for Growing Greener funds for construction project to use natural channel design methods to relocate the stream a safe distance away from the sewer and roadway.

In addition, we are working with the Greenway Committee which is a sub-committee of the Environmental Board.

In response to Mr. Weir's inquiry, Ms. Omer reported she is working with SHACOG to advertise the bids for the demolition of homes in the Borough.

BOROUGH MANAGER'S REPORT:

Mr. Arndt advised two grant applications for the Comprehensive Plans are currently being worked on by himself and Roberta Sarraf, and he expects to submit them by the end of the month. Resolutions will then be presented to Council for adoption to approve submitting them.

Mr. Arndt reported he initiated a monthly internal staff meeting between Chief Reagan, Mr. McVicker, Mrs. Mortle and himself to coordinate communication between the departments.

MAYOR'S REPORT:

Mayor Green reported many complaints about speeding on Rt. 885 and other areas, and advised speed checks will be placed there randomly and violators will be ticketed. Chief Reagan stated as soon as the Police Department is fully staffed, there will be one officer dedicated to traffic control and speed details.

POLICE CHIEF'S REPORT:

The Police Chief reported police activities for February as follows: 33 citations issued, 18 traffic accidents with 4 injuries, and 594 calls answered. Chief Reagan reported an emergency Friday evening where all three emergency services were needed and performed well. Mr. Oskin mentioned he read in the Chief's report that there were no burglaries last month. Chief Reagan replied Jefferson Hills had lower Part 1 Crimes than Pleasant Hills, Clairton, Elizabeth Township and West Mifflin.

SECRETARY/TREASURER'S REPORT: FEBRUARY 2007

Josephine Lipnicky reported \$22,736.44 collected in Real Estate Tax for January 6 - February 20, 2007 (Deposit #174 through #180). She enclosed a list of 33 refunds due to Official Change Orders totaling \$5,693.54 as follows: for 2002 tax year - Jefferson Estates Homeowners \$12.22, for 2004 tax year - Jefferson Estates Homeowners \$4.33, for 2006 tax year - J. Bilski \$276.42, D. Dausey \$395.05, R. Graham \$226.77, G. Krawczyk \$225.20, J. Metzger \$68.96, D. Meucci \$206.35, G. Rohm \$196.97, W. Ruby \$254.35, J. Sekulich \$67.32, M. Snyder \$258.77, J. Stoeckle \$292.42, J. Thatcher \$71.74, P. Wroblewski \$44.14, R. Bliss \$135.73, B. Cox \$193.11, D. Deabner \$262.09, R. Johnson \$116.97, R. Lucerne \$112.01, D. Greisheimer \$348.14, D. Gottlieb \$72.83, J. Bottorff \$61.80, S. Burr \$101.52, L. Corr \$82.76, M. Gozion \$231.73, J. Holliday \$82.76, M. Jamieson \$294.08, C. Miller \$114.76, B. Moore \$77.25, D. Schreiber \$112.00, G. Sontheimer \$224.01 and BP Products \$468.98.

Pennsylvania Municipal Service Company remitted \$80,693.38 collected in Earned Income Tax, enclosed a bill for commissions due \$1,815.60; \$8,924.23 collected in Emergency Municipal Service Tax, enclosed a bill for commissions due \$200.80; and collected \$151,280.33 in sewage charges, enclosed a bill for account status letters, postage and commissions due \$1,877.07.

Keystone Municipal Collections reported \$20,250.02 collected in delinquent Real Estate Tax for January 26 - February 25 and enclosed a bill for \$3,806.42 for commissions and costs advanced.

Central Tax Bureau of Pennsylvania reported \$93.28 collected in Mercantile Tax, for January and enclosed a bill on tax commissions due \$4.66.

The Commonwealth of Pennsylvania remitted \$19,468.97 in Sales Tax.

Berkheimer Associates reported \$4,556.37 collected in garbage fees and enclosed a bill for commissions due \$113.91. A \$25.00 refund is due the Estate of Joyce Vecchio for duplicate payment of account #23880 at real estate closing.

Creditech, Incorporated remitted \$5,924.46 collected in delinquent garbage fees and enclosed a bill for \$1,366.85 commissions due.

The Public Service Coordinator reported \$3,747.50 in building permits, \$262.50 in street opening permits, \$1,000.00 Zoning Hearing Board hearings, \$150.00 in grading permits, \$950.00 in Planning Commission fees, \$150.00 in occupancy permits, \$6,700.00 in escrow fees; \$9,826.00 in tap-in permits, \$39,434.26 in sewage charges and \$105.00 in dye tests.

The Secretary/Treasurer reported receipts as follows: General Fund \$176,514.44, Payroll Account \$188,513.77, Sewer Revenue \$213,071.40, Sewer & Water Assessment \$7,600.00, Escrow Account \$8,310.00, Highway Aid \$210.00, Police Pension \$10,519.08, Disbursement Pension Fund - Class "A" \$4,868.43, Police Department DARE Program \$255.00, Special Account No. 1 \$15,226.00, Fire Tax Account \$875.06 and Ambulance Tax Account \$194.46.

The Secretary/Treasurer reported checking bank balances on February 28 as follows: General Fund \$1,298.19, Payroll Account \$5,710.80, Sewer Revenue \$56.86, Sewer & Water Assessment \$7.86, Storm Sewer \$1.52, Escrow Account \$60.12, Highway Aid \$6.70, Police Pension \$-0-, Disbursement Pension Fund - Class "A" \$-0-, Service Employees Pension Fund - Class "B" \$5.00, Police Department DARE Program \$4.33, General Fund Contingency Account \$5.00, Gill Hall Park Renovation Fund \$3.72, Forfeiture Account \$8.72; Special Account No. 1 \$2.43, Fire Tax Account \$2.79, Ambulance Tax Account \$1.73, CMA Sewer Trunk Line Extension Account \$4.15, 2005 GOB Project Fund \$5.00, and 2005 Special Capital Account \$5.00.

The Secretary/Treasurer reported investment balances on February 28 totaling \$7,845,137.80.

Dr. Kulish moved the commissions and refunds be paid, seconded by Mr. Oskin and carried unanimously.

COMMUNICATIONS:

The Secretary/Treasurer read a letter from the Planning Commission advising at the regular meeting February 26, 2007 members unanimously recommended the following:

1. Final approval for a 2-lot subdivision known as Ackerman Subdivision, located on the south side of Shellbark Street near the intersection with Hazelnut Street, owned by Raymond and Kathleen Ackerman.
2. Preliminary and final approval for subdividing Lot No. 110 through newly-constructed units to create party walls, known as 11th Amendment to Patriot Pointe, located off of Gill Hall Road at the intersection of Jackson Drive and Independence Drive.

The Secretary/Treasurer received a letter from Ronald Christ resigning from the Library Board effective February 16, 2007. Mrs. Cmar moved to accept the resignation of Ronald Christ, seconded by Mr. Weir and carried unanimously, with a letter of commendation for his years of service be sent to him.

AGENDA ITEMS:

Mr. Militzer read Resolution No. 6-2007, "GRANTING FINAL APPROVAL TO A LAND DEVELOPMENT PLAN OF ACKERMAN SUBDIVISION." Mrs. Cmar moved to adopt Resolution No. 6-2007, seconded by Dr. Kulish and carried unanimously.

Mr. Militzer read Resolution No. 7-2007, "SPONSORING CLEAN-UP DAY." Mrs. Cmar moved to adopt Resolution No. 7-2007, seconded by Mr. King. Mrs. Cmar announced the date is April 28 from 9 a.m. to noon. All volunteers are to meet in the lobby of the Municipal Center. Motion carried unanimously.

Mr. McVicker advised Council must approve street opening permits for over 500 feet, and stated Verizon has applied for 11 permits to install fiber optics throughout the Borough. Mr. Oskin moved to approve 11 street opening applications, over 500 feet in length from Verizon-PA, seconded by Mr. Serapiglia and carried unanimously.

Mr. Militzer stated he read the Agreement with Dick Corporation for use of the field areas, and advised TJ Youth Football was not on the list of approved users. Mr. Arndt replied he was told they contacted Dick Corporation independently. It was decided to have Mr. Arndt contact each sports group concerning the Dick Corporation field situation and suggest they attend the next Recreation Authority meeting to possibly have the Authority coordinate the use of the fields. Mr. Serapiglia moved to remove from the agenda the consideration to authorize the proper officers to execute the Agreement with Dick Corporation for use of the field areas adjacent to the former Roosevelt School, as the Borough does not own or carry insurance on the fields and that liability is up to the sports groups and Dick Corporation. Motion seconded by Mr. Weir and carried unanimously. Following a discussion, Ms. Brimmeier advised she will draft a letter contract for Dick Corporation to sign, allowing the Borough access to the property to maintain the grass and supply a certain number of port-o-johns with no additional liability. Mr. Serapiglia moved to authorize the Manager and Mr. Militzer to execute the letter contract when prepared by the Solicitor, seconded by Mr. Weir and carried unanimously.

Mrs. Cmar moved to authorize financial participation of up to \$1,100 for Camp AIM Summer Program through South Hills YMCA for Jefferson Hills children, seconded by Dr. Kulish and carried unanimously.

On the recommendation of the Borough Solicitor and Engineer, Mr. Weir moved to authorize the Borough Solicitor and Engineer to review a proposed agreement with West Mifflin Sanitary Sewer Municipal Authority for execution by the proper Borough officials, seconded by Mr. Oskin and carried unanimously.

Ms. Omer reported the Zoning Ordinance to reclassify certain property from C-D Special Conservation to I-1 Planned Industrial is for only one specific piece of property noted in the Ordinance, and will not change any other property along Peters Creek. Mr. Serapiglia, in trying to save Green Space, asked what would happen if later other property owners tried to reclassify their property along Peters Creek using this as a precedence. Ms. Omer replied it would be difficult for them, as this certain piece of property was always zoned Industrial, but the Borough inadvertently included this property in the conversation area of the Comprehensive Plan, and it is now being corrected. Mrs. Cmar moved to authorize the Solicitor to advertise three ordinances amending: the Subdivision & Land Development Ordinance to revise requirements for secondary means of access;

application; accounts; attached dwelling units; survey monument; and design for easements, storm sewers and drainage facilities and sanitary sewers, and the Zoning Ordinance to reclassify certain property from C-D Special Conservation to I-1 Planned Industrial, seconded by Mr. Serapiglia. In response to Mr. King's question, Ms. Omer advised the requirements for secondary means of access are now stricter requiring the developer to perform option A, and if that's not possible, then they must perform option B, until the requirement is met and bonds are required for this access. Motion carried on a 6-1 roll call vote. Council Members Cmar, King, Kulish, Serapiglia, Weir, and Mr. Militzer voted yes. Council Member Oskin voted no.

Mr. Serapiglia moved to appoint Lawrence J. Krutules II as a regular member to the Zoning Hearing Board for the unexpired term of Louis L. Blattner ending December 31, 2008, seconded by Mr. Weir and carried unanimously. Mr. Militzer advised Mr. Krutules has been an alternate member for many years.

Mr. Oskin moved to schedule a special meeting on Tuesday, March 27, 2007 at 7:00 p.m. to discuss the municipal center renovations and the new public works and salt storage facilities, seconded by Mr. King and carried unanimously.

Ms. Omer reported it was discovered some residential properties on Rt. 885 are zoned commercial, and in the process of the Planning Commission discussing changing it back to residential, it was discovered not all the property owners were made aware of this proposed change, so a public hearing was suggested. When she attends the Economic Development Commission meeting, she will ask if they have any suggestions. Mr. King moved to reschedule a public hearing on Wednesday, May 9, 2007 at 7:00 p.m. on a proposed amendment to the Zoning Ordinance to revise the zoning map to reclassify certain properties from C-1, Highway Commercial District to R-2, Low Density Residential District, seconded by Mr. Oskin and carried unanimously.

Mr. Serapiglia moved to authorize the Jefferson Hills Baseball League to perform the cosmetic improvements project to 885 Park and Tepe Field as detailed in the League's letter of March 6, 2007, seconded by Mr. King and carried unanimously.

Mr. Serapiglia moved to table changing the monthly meeting dates of Borough Council for more information, seconded by Mr. Oskin and carried unanimously.

GENERAL BUSINESS:

Mr. Serapiglia thanked Dr. Kulish, Mr. Oskin, Mr. Militzer, Ms. Brimmeier and Ms. Omer for sponsoring a basketball game between the Pittsburgh Steelers and TJ Youth Football coaches that he is coordinating for April 2nd at 8:00 p.m. All the proceeds are going to the field development fund. Tickets are available at Elliott's Backstreet Barbecue.

Mrs. Cmar thanked Mr. Robert Aul for his article on the Borough website which she and her husband created years ago.

Mrs. Cmar announced Summer Day Camp is schedule July 9 - August 3 and applications are available at the Library. Officer Behers will be teaching the camp employees CPR.

Mrs. Cmar stated she has heard many good reports regarding Mr. Arndt during his stay as Interim Manager, and stated she has enjoyed working with him.

Dr. Kulish reported he was absent from last week's meeting as he was invited to be a speaker and presenter at a National Excavation Safety Conference. One issue brought out was the national 811 dial code for excavators and residents who will be doing any type of excavating around their house or utilities. This is to try to cut down on the 700,000 broken lines that were registered last year alone.

Mr. Weir reported he requested Senator Pippy's office look into the \$20,000 DCED grant for an undercover car, as he could get no information on it himself. Mr. Arndt advised the car should be available March or April.

Mr. Weir explained to Ms. Brimmeier that last October Council approved an ordinance be created to require new homes to have their yards seeded before an Occupancy Permit would be issued, and said he would supply her with a copy of it.

Mr. Oskin commended the Mayor on his current newsletter. Mr. Oskin asked if Council was invited to attend the internal department heads staff meeting and was advised yes.

Mayor Green read a letter from a new resident commending Sergeants Robert Welsh and William Potts for their professional and caring manner in which they delivered the news that her sister had passed away.

Mr. Militzer advised the employees for the Summer Day Camp must be Jefferson Hills residents.

Mayor Green advised he has not yet set up a meeting to appoint a borough-wide fire chief, but he will shortly. He requested after the appointment is made, that a position be made next to the Chief and himself, so that if any residents have fire-related questions, he will be able to answer them. Mr. Militzer stated he can have a place at the table for Commissions and Boards.

Mr. Militzer adjourned to an executive session to discuss sewers, labor and legal matters at 9:18 p.m., on motion by Mr. Weir and seconded by Mr. King and carried unanimously.

Saundra J. Mortle
Secretary/Treasurer